



Title I, Part A School-Level Parent and Family Engagement Policy 2024-25

West Riverside Elementary School with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

At West Riverside Elementary School, we prioritize the involvement of parents and family members in the development and distribution of our Title I parental involvement policy, ensuring it reflects their perspectives and needs. Each year, Title I parents actively engage in reviewing and approving this policy during collaborative sessions. This process is integrated into our School Plan for Student Achievement (SPSA) and facilitated through our site advisory groups, including the School Site Council (SSC), the English Learner Advisory Committee (ELAC), and the Community School Council (CSC) meetings. We ensure accessibility by sharing the policy with these groups, posting it on the school website, and providing hard copies upon request. The policy delineates how our school will meet the requirements outlined in ESSA Section 1116, fostering a partnership between families and the school to enhance student achievement.

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2])

To engage parents and family members of participating children in Title I, Part A programs at West Riverside Elementary, the school has implemented several practices in accordance with the Every Student Succeeds Act (ESSA) Section 1116(b)(2). An annual meeting is held to inform parents of Title I students about Title I, Part A requirements and their rights to participate in the program. This meeting serves as a platform for parents to learn about the program and ask questions. Additionally, parents have opportunities to provide feedback and make suggestions through the School Site Council (SSC), the English Learner Advisory Committee (ELAC), and the Community School Council (CSC) meetings to amend the policy if needed.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

The Local Educational Agency (LEA) has established a comprehensive district-level parent and family engagement policy that is designed to promote active involvement from all parents and family members across the schools served by the LEA. This policy is aligned with the requirements set forth in the Every Student Succeeds Act (ESSA) Section 1116(b)(3). To ensure that the policy remains effective and responsive to the needs of families, the LEA recognizes the importance of flexibility in scheduling parent engagement meetings. Should amendments to the

Title I Parent and Family Engagement Policy be necessary, the LEA will arrange a flexible number of meetings at various times to accommodate diverse schedules. Additionally, to foster inclusive participation, translation services will be provided as needed, ensuring that all families have the opportunity to engage meaningfully in their children’s education. This approach reflects the LEA’s commitment to fostering a collaborative partnership between families and schools, thereby enhancing the educational experience for all students.

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

To ensure that the needs and concerns of our families are addressed, West Riverside Elementary conducts an annual parent survey. This survey is designed to assess the needs of our community, identify barriers to participation, and evaluate the effectiveness of our parent involvement activities. If parents and family members find that the plan under ESSA Section 1112 does not meet their expectations or needs, they are encouraged to share their comments and suggestions through the survey. These valuable insights are then included in the review process of the School Plan for Student Achievement (SPSA), which is conducted annually by the School Site Council (SSC), the English Learner Advisory Committee (ELAC), and the Community School Council (CSC) meetings. This collaborative approach ensures that parent feedback is submitted alongside the plan when the Local Educational Agency (LEA) presents it to the State, thereby enhancing transparency and promoting continuous improvement in our programs.

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

At West Riverside Elementary, we are dedicated to fostering strong partnerships with our parents and guardians through our Title I, Part A program. To ensure maximum participation, we hold our annual Title I Parent Meeting at multiple convenient times and dates, inviting all parents and family members of participating children to attend. During these meetings, we provide crucial information about the school's participation in the Title I program, explaining both the program's requirements and the rights of parents to be actively involved in their children's education. To support our diverse community, we also offer translation services and childcare during the meetings, making it easier for all families to engage and participate fully.

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

West Riverside Elementary is committed to fostering parental involvement by offering a variety of flexible meeting options tailored to meet the diverse needs of our families. We provide meetings in the afternoon and evening to accommodate different schedules, ensuring that all parents have the opportunity to participate. These gatherings are held in multiple formats, including both in-person and virtual meetings via Zoom, allowing families to choose the option that best suits their circumstances. To further support parental engagement, we offer childcare services during meetings focused on parental involvement, such as those organized for the School Site Council (SSC) and the English Learner Advisory Committee (ELAC).

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school’s programs, the school may use that

process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

Parents and family members of participating children are involved in the planning, review, and improvement of Title I, Part A programs through a well-coordinated, consistent, and timely approach. This process includes personal outreach via phone calls and emails, as well as invitations sent through fliers, Parent Square communications, and social media announcements. Additionally, school meetings and announcements provide opportunities for families to stay informed and engaged. Parents receive direct communication through letters and online platforms, and their voices are actively incorporated through participation in the School Site Council (SSC), the English Learner Advisory Committee (ELAC), and the Community School Council (CSC) meetings. This structured approach ensures parents are integral in shaping the school's parent and family engagement policy, as well as the schoolwide program plan, as mandated by ESSA Section 1114(b) and Section 1116(c)(3).

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]):

At West Riverside Elementary, we are committed to keeping parents and family members of participating children informed about Title I, Part A programs. We provide timely information in various forms, including report cards, once a year parent teacher conferences and as needed, as well as ongoing updates via parent accounts such as Parent Connection. This ensures that parents have continuous access to information about their child's academic progress. In addition to regular assessments, we offer descriptions and explanations of the curriculum implemented in our school and the various academic assessments used to measure student progress. Parents can have access to information regarding student performance on statewide assessments, as well as formative district and site assessments. Lastly, we also value parent input and provide numerous opportunities for engagement through regular meetings, such as the School Site Council (SSC), the English Learner Advisory Committee (ELAC), and the Community School Council (CSC) meetings. These platforms allow parents to formulate suggestions and participate actively in decisions concerning their children's education. We are dedicated to responding to any suggestions made by parents as soon as practicably possible to foster a collaborative environment focused on student success.

Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

To facilitate collaboration and communication, West Riverside Elementary encourages parents/guardians to share their comments and concerns about the plan. Feedback can be submitted directly to the principal, assistant principal, or members of the School Site Council (SSC).

This policy was adopted by the West Riverside Elementary School on September 19, 2024 and will be in effect for the period of September 2024-September 2025.

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: November 30, 2024.

West Riverside Elementary School's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on

September 19, 2024. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before November 30, 2024.

Paola Lopez, Principal

Name and Title of Authorized Official

A handwritten signature in blue ink, appearing to read "Paola Lopez", is written over a faint rectangular box.

Signature of Authorized Official

9/19/2024

Date

Governing Board Approval Date

California Department of Education

April 2020